



JOEL MARION

PROJECT MANAGER

joel@joelmarion.ca
(204) 299-6861

Profile

Project and program manager with extensive experience in public engagement, education/non-profit management and event production. Full spectrum project planning and implementation from vision through production, monitoring, financial management and reporting. Interested in work related to politics, international relations, human rights, international law, social justice, peace and conflict and humanitarian issues.

Skills

Project Management	Event Production	Office Administration
Masters Certificate in Project Management. Experience managing CIDA and IDRC grants (including proposals and reports).	Bringing people and ideas together in the right space, with the right technology.	Proven ability to lead and manage a team within budgetary and time constraints.

Technical

MS Word	MS Excel	MS PowerPoint
Adobe Photoshop	Adobe InDesign	Windows XP/7
MS Access	SQL	VBA

Experience

The University of Winnipeg Global College 2009-11
Executive Coordinator
Program support and coordination, project management, communications and marketing, financial management, office management.

The University of Winnipeg Global College 2008-09
Educational Technology Consultant
Research and development of the International Applied Research Learning Network on the Legal Empowerment of the Poor. Research of technology, analysis of applications, networking and collaboration with partners within the university, development and graphic design of web portal, and assisting in the writing of funding proposals. Also consulting on e-learning applications.

The University of Winnipeg Global College
Conference Coordinator

2009

Coordinated the November 3-4, 2008 conference, "Two Faces of Poverty," an international public engagement conference based on the Report of the UN Commission on the Legal Empowerment of the Poor. Responsible for strategic planning, workshop development, guest speakers, website and poster design, database design and management, and logistics including room bookings, audio-visual, and a team of over 40 volunteers.

The University of Winnipeg Global College
Canada's World Intern

2008

Through the University of Winnipeg Global College and Simon Fraser University, interned for the Canada's World project, a national public consultation engaging Canadians in dialogue on Canada's role in the world through a series of regional dialogues and online forums.

Education

The University of Winnipeg
Bachelor of Arts (Hons.)
Double-major, Politics and Conflict Resolution Studies — **4.2 GPA**

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